
MINUTES

Thursday, April 24, 2014

3:30 pm to 5:30 pm

Place: DTB 524 (55 Bond Street)

GOVERNORS IN ATTENDANCE:

Glenna Raymond, Chair
Adele Imrie, Vice Chair
Ann Stapleford-McGuire, Vice Chair
Rupinder Brar
Gary Cubitt
Don Duval (via teleconference)
Miles Goacher
Don Hathaway (via teleconference)
Jay Lefton (via teleconference)
John McKinley
Tim McTiernan
Michael Newell
Lokendra Ramotar
Bonnie Schmidt
Larry Seeley
Pierre Tremblay
Heather White (via teleconference)

REGRETS:

Perrin Beatty, Chancellor
Michael Angemeer
Andrew Elrick
Bob Marshall
Andrea Slane
Heather White (via teleconference)
Yowsif Yakub

BOARD SECRETARY:

Cheryl Foy, University Secretary and General Counsel

UOIT STAFF:

Craig Elliott, Chief Financial Officer
Andrea Kelly, Assistant to the Secretary
Murray Lapp, Vice President, Human Resources and Services
Brad MacIsaac, Assistant Vice-President, Planning and Analysis, and Registrar
Susan McGovern, Vice President, External Relations
Michael Owen, Vice President, Research Innovation & International
Cathy Pitcher, Assistant to the President
Stephanie Rogoza, Legal Counsel

Deborah Saucier, Vice President Academic and Provost

GUESTS:

Dina Skvirsky	<i>(for part of the Meeting)</i>
Salam Alsadi	<i>(for part of the Meeting)</i>
Raozbeh Zalali	<i>(for part of the Meeting)</i>
Zeinab Jandorksi	<i>(for part of the Meeting)</i>
Shado Shahbazpanich	<i>(for part of the Meeting)</i>
J. Bourke	<i>(for part of the Meeting)</i>
Mohammadreza Gharidel	<i>(for part of the Meeting)</i>
Jeremy Baarbe	<i>(for part of the Meeting)</i>
Baker Baha	<i>(for part of the Meeting)</i>
Jesse Cullen	<i>(for part of the Meeting)</i>
Fereydoon Diba	<i>(for part of the Meeting)</i>
Saeed Jamiolahmadi	<i>(for part of the Meeting)</i>
Heidi Kates	<i>(for part of the Meeting)</i>
Tyler Turecki	
Matthew Fawcett, President, Alumni Association	
Kristen Calis, Metroland	

1 Call to Order

The Chair called the meeting to order at 3:35 pm.

2 Agenda

The Chair noted that Item 7 (introduction of non-academic staff member) should be removed as the non-academic staff representative is not in attendance. *On motion duly made by M. Newell and seconded by P. Tremblay, the Agenda was approved as revised.*

3 Presentation of Student Petition

The Chair welcomed current UOIT students Jesse Cullen and Baker Baha to present a petition on International Student Fees to the Board. Following their presentation, the students noted that they look forward to having the tuition issue addressed by the Board next year.

The Chair thanked Messieurs Cullen and Baha, and the other attendees, and noted that it is important for the Board to hear student views on important issues. She advised that the Board will consider the presentation and petition and determine whether any further action will be taken on the matter.

4 Conflict of Interest Declarations

There were none.

5 Chair's Remarks

The Chair acknowledged the recent passing of Jim Flaherty. She reflected on his significant contributions to UOIT and remarked that he will be sadly missed by the university community. The Chair discussed the recent Board election and noted that there was an excellent

participation rate by candidates from the non-academic staff group, graduate students and undergraduate students. The Chair thanked Dr. Pedersen and her colleagues and students for the tour and presentation on the Decimal Lab that took place prior to the Board meeting. She remarked that these types of activities provide invaluable insight to Governors regarding University activities and encouraged Governors to attend the sessions.

6 Approval of Minutes of the Meeting of February 27, 2014

Upon motion duly made by G. Cubitt and seconded by M. Goacher, the Minutes were approved as presented.

7 Introduction of Non-Academic Staff Member <removed from Agenda>

8 President's Report

The President reiterated the Chair's remarks with respect to Jim Flaherty. He discussed Mr. Flaherty's tremendous accomplishments in the research and innovations sectors and acknowledged Mr. Flaherty's extraordinary contributions to the Province of Ontario and UOIT.

The President spoke about mental health issues on campus noting that the university takes this issue seriously and is continually working to improve access to campus mental health services. The President congratulated Dr. Deborah Saucier on her recent appointment as Provost and Vice President Academic.

There was general consensus that the Board would like to receive periodic updates on UOIT's mental health strategy and initiatives.

9 Co-Populous Report

The Chair invited G. Cubitt to deliver the Co-Populous report. G. Cubitt advised that Durham College exceeded its most recent growth targets and has seen an increased number of applicants ranking the College as their first or second choice. He advised that the recent budget represents the sixth consecutive balanced budget for the College. He noted that this growth budget will fund and deliver 6 new programs and also includes a considerable capital component.

10 Alumni Association Report

The Chair welcomed M. Fawcett, Chair of the Alumni Association and invited him to present an update on recent alumni activities. M. Fawcett provided an overview of recent networking and engagement activities and provided an update on the development of an alumni newsletter. The Chair thanked M. Fawcett and noted that the Board looks forward to seeing him speak on behalf of UOIT's alumni at convocation.

Committee Reports (public items)

(The group of students attending to present the petition on International Student Fees left the Meeting)

11 Audit & Finance Committee

a. 2014-2015 Budget

The Chair invited A. Imrie to deliver the Audit and Finance Committee report. A. Imrie advised that the Committee is pleased to recommend the 2014-15 budget to the Board for approval. She thanked C. Elliott and his team for their hard work on the budget and she invited C. Elliott to present the budget to the Board.

C. Elliott delivered a presentation entitled “2014-15 Budget Presentation to Board of Governors” which provided an overview of the highlights of the 2014-15 Budget. He noted that there was a change in the budgeting process this year to move to a zero-based model. He advised that the current budget was reviewed by a group that included significant academic representation (including the Provost and all of the Deans). He discussed the major issues facing UOIT noting that growth and space challenges represent the most significant issue due to their implications on revenue increases going forward. He provided an overview of the institution’s opportunities with specific focus on potential and ongoing collaborations with DC as well as other partnerships within and outside of the Province.

He discussed the key budget assumptions for the 2014-15 year and he also discussed the key risks and opportunities for the upcoming year.

C. Elliott discussed the increase to the budget over the previous year (7.6% overall) noting that tuition was the most significant contributor from a revenue perspective and labour costs were the most significant contributor from an expense perspective.

Upon motion duly made by A. Imrie and seconded by A. Stapleford-McGuire the Board approved the following motion:

THAT, ON THE RECOMMENDATION OF THE AUDIT AND FINANCE COMMITTEE OF THE BOARD, THE 2014-15 BUDGET BE APPROVED AS PRESENTED.

The Chair thanked C. Elliott and team for their hard work on the 2014-15 budget and noted that the Board was very pleased to see the University’s strategic goals being addressed from a financial perspective.

b. Laptop Procurement*

The Chair referred the Board to the Laptop Procurement report circulated in advance of the Meeting. *Upon motion duly made by A. Imrie and seconded by A. Stapleford-McGuire the Board approved the following motion:*

THAT ON THE RECOMMENDATION OF THE AUDIT AND FINANCE COMMITTEE OF THE BOARD, THE EXPENDITURE OF APPROXIMATELY \$6.5 MILLION FOR THE PURPOSE OF PROCURING THE LAPTOP, TABLET AND DESKTOP EQUIPMENT REQUIRED TO SUPPORT THE UOIT TECHNOLOGY ENRICHED LEARNING PROGRAM AND INTERNAL NEEDS FOR THE 2014-15 ACADEMIC YEAR BE APPROVED.

12 Governance, Nominations and Human Resources Committee

The Chair invited A. Stapleford-McGuire to deliver the GNHR Committee report. A. Stapleford-McGuire reported that the Committee reviewed multiple drafts of a Board Recruitment & Succession Policy and, at the last meeting, approved a final draft of the Policy for circulation to the Board. She referred the Board to the draft Board Recruitment & Succession Policy circulated in advance of the Meeting and advised that the Committee recommends that this policy be approved by the full Board.

Upon motion duly made by A. Stapleford-McGuire and seconded by A. Imrie, the Board approved the following motion:

THAT ON THE RECOMMENDATION OF THE GOVERNANCE, NOMINATIONS, HUMAN RESOURCES COMMITTEE OF THE BOARD, THE BOARD RECRUITMENT AND SUCCESSION POLICY BE APPROVED AS PRESENTED.

C. Foy announced the results of the recent elections for the graduate student and non-academic staff member representatives to the Board. She advised that Theeben Jagatheesan was elected as the non-academic staff representative to the Board and Amir Mohamed Ganaharan was elected as the graduate student representative to the Board. She advised that there was a large field of candidates who participated in the recent election process.

13 Quality Assurance and Introduction to 2012-13 Program Reviews

The Chair invited the Provost to deliver a presentation entitled “Quality Assurance at UOIT – UOIT Programs review 2012-13”.

The Provost pointed the Board to the Program Review Report 2012-13 circulated in advance of the Meeting. She noted that this report was intended to provide the Board with context about the local and provincial elements of the QA planning process. She briefly discussed the UOIT programs reviewed in the 2012-2013 year (Bachelor of Allied Health Sciences, Bachelor of Engineering in Electrical Engineering, Bachelor of Engineering in Software Engineering). She advised that the institution takes QA very seriously and noted that it is a very vigorous process.

The Provost responded to questions from Governors.

14 Legislative Update

C. Foy delivered a presentation to the Board entitled “Legislative Updates: Information on Upcoming Legislation and Compliance”. She discussed the implications of Bill 151 (Strengthening and Improving Government Act) and Bill 179 (Public Sector and MPP Accountability and Transparency Act) in the university sector. She also discussed Canada’s new anti-spam legislation which comes into force on July 1, 2014.

15 For Information:

a. Academic Council Synopses

The Chair pointed the Board to synopses of the October, November and January meetings of Academic Council circulated to the Board in advance of the Meeting. The Chair noted that one

of the ways in which we are trying to improve the flow of information between Academic Council and the Board is through the exchange of meeting synopses. She encouraged Governors to review the summaries.

b. Upcoming events/key dates

The Chair reminded Governors of the following events and encouraged them to attend, if possible: Fifth Annual Graduate Research Conference (April 28 – 30), Board of Governor's Retreat (May 30 & 31), 2014 Convocation (June 5 & 6), Honorary Doctorate Dinner (June 5 - Ajax Convention Centre), and Donor Appreciation Event (June 19)

16 Termination of Meeting

Upon motion duly made by A. Stapleford-McGuire and seconded by M. Newell, the meeting was adjourned.

